

PART 2

Office of the Governor

Summary of departmental budget

Page	Agency	2010-11 Budget \$'000	2010-11 Est. act. \$'000	2011-12 Estimate \$'000
1-79	Office of the Governor	5,656	5,847	5,719

Note:

1. Explanations of variances are provided in the financial statements.

DEPARTMENTAL OVERVIEW

MINISTERIAL RESPONSIBILITY

The Premier and Minister for Reconstruction.

STRATEGIC ISSUES

The Governor is The Queen's representative in Queensland. The powers of the Governor derive from the Commission of Appointment issued by The Queen and are prescribed in legal or Constitutional terms in the following principal references: the *Australia (Requests and Consent) Act 1985*, the *Australia Act 1996*, and by the Queensland statutes, the *Constitution of Queensland 2001*, the *Parliament of Queensland Act 2001*, the *Constitution Act 1867*, the *Constitution Act Amendment Act 1890*, and the *Constitution Act Amendment Act 1934*.

The Office of the Governor provides personal, administrative and logistical support to the Governor and manages the Government House Estate. The strategic objectives of the Office of the Governor are to support the Governor in order to enable Her Excellency to exercise her statutory and constitutional; official and ceremonial; and civic and social duties of office. As a separate entity, the Office of the Governor enables the Governor to provide independent, non-political authority to the parliamentary process.

The Office of the Governor directly contributes to the key priorities of the Government through its focus on supporting the role of the Governor.

2011-12 HIGHLIGHTS

In 2011-12 the Office of the Governor will continue to support the official and public responsibilities of the Governor.

RECENT ACHIEVEMENTS

During 2010-11, the Office of the Governor:

- supported the Governor's attendance at meetings of the Executive Council
- conducted investitures for recipients of Australian honours and awards
- supported awards ceremonies for the Winston Churchill Memorial Trust; the Order of St John in Australia; the Royal Humane Society of Australasia; St John Ambulance Australia – Queensland; the Scout Association of Australia (Queensland Branch); Girl Guides Australia (Queensland); the Boys' Brigade Australia (Queensland); and Girls' Brigade Queensland Inc
- supported a program of engagements at Government House, in Brisbane and surrounding areas
- supported the Governor in her role as Patron of 188 organisations
- planned and supported regional travel by the Governor, providing support to rural and regional communities and where possible support to disaster affected communities in Queensland following the events of early 2011
- supported the Governor in issuing approximately 1,300 congratulatory letters and similar correspondence
- received and referred for the Governor's consideration approximately 85 petitions and protests

- hosted over 4,500 visitors on two open days as well as more than 145 school and community group visits to Government House
- implemented a project of works to update the Office of the Governor's outdated information systems.

DEPARTMENTAL SERVICES

The *Constitution of Queensland 2001* provides that there must be a Governor of Queensland who is appointed by the Sovereign. The Governor, Her Excellency Ms Penelope Wensley, AC is authorised and required to do and execute all matters that pertain to her office, according to law.

Queensland's constitution allows the Governor to appoint Ministers; to summon and dissolve Parliament; and establishes the Executive Council, over which the Governor presides. While the Governor, as the representative of The Queen, who is the Head of State in Queensland, does not participate in the political process, it is the main constitutional responsibility of the Governor to ensure that the State continues to have a stable government which commands the popular support of the Parliament.

The personal, administrative and logistic support provided by the Office of the Governor enables the Governor to exercise her constitutional powers and responsibilities effectively and undertake official, ceremonial and civic duties. The Office of the Governor also maintains the Government House Estate.

By assisting the Governor to exercise her constitutional powers and responsibilities and undertake other representative duties, the Office of the Governor supports the Government's outcomes and priorities for Queensland.

STAFFING¹

Service areas	Notes	2010-11 Budget	2010-11 Est. actual	2011-12 Estimate
Services				
Personal, administrative and logistical support to the Governor and management of the Government House Estate		34	33	33
Total		34	33	33

Note:

1. Full-time equivalents (FTEs) as at 30 June.

DEPARTMENTAL STATEMENTS

PERFORMANCE STATEMENT

	Notes	2010-11 Target/est.	2010-11 Est. actual	2011-12 Target/est.
Service Area: Personal, administrative and logistical support to the Governor and management of the Government House Estate				
Service standards				
Other measures				
Meetings of Executive Council		48	55	48
Visits to Queensland regional centres		45	41	45
Days in Queensland regional centres		70	73	70
Honours and awards ceremonies	1	40	30	30
Patronage commitments	1	125	110	110
Civic and community activities	1	370	314	315
Speeches and messages	1	250	183	185
Gardens and grounds maintained in accordance with standards set in the Horticultural Service Level Agreement	2	90%	>95%	100%
Percentage of works projects completed on time and within budget		100%	100%	100%
Percentage of correspondence and requests responded to within 10 days		>95%	<95%	>95%
Visitors to Government House	1	New measure	8,000	10,000
State contribution (\$000)		5,656	5,847	5,719
Other revenue (\$000)	
Total cost (\$000)		5,656	5,847	5,719

Notes:

- Events at Government House and the Governor's program have been re-prioritised due to travel and other commitments associated with natural disasters and bad weather in Queensland in late 2010, early 2011.
- The wording of this measure has been amended to more appropriately reflect the service provided.

INCOME STATEMENT

Office of the Governor	Notes	2010-11 Budget \$'000	2010-11 Est. act. \$'000	2011-12 Estimate \$'000
Income				
Service revenue	1,5	5,656	5,847	5,719
User charges	
Grants and other contributions	
Other revenue	
Gains on sale/revaluation of property, plant and equipment and investments	
Total income		5,656	5,847	5,719
Expenses				
Employee expenses	3,6	3,645	3,646	3,799
Supplies and services	2,4,7	1,899	2,089	1,775
Grants and subsidies	
Depreciation and amortisation		83	83	116
Finance/borrowing costs	
Other expenses		29	29	29
Losses on sale/revaluation of property, plant and equipment and investments	
Total expenses		5,656	5,847	5,719
OPERATING SURPLUS/(DEFICIT)	

STATEMENT OF CHANGES IN EQUITY

Office of the Governor	Notes	2010-11 Budget \$'000	2010-11 Est. act. \$'000	2011-12 Estimate \$'000
Net effect of the changes in accounting policies and prior year adjustments	
Increase/(decrease) in asset revaluation reserve		26	26	27
Net amount of all revenue and expense adjustments direct to equity not disclosed above	
Net income recognised directly in equity		26	26	27
Surplus/(deficit) for the period	
Total recognised income and expense for the period		26	26	27
Equity injection/(withdrawal)		456	456	(75)
Equity adjustments (MoG transfers)	
Total movement in equity for period		482	482	(48)

BALANCE SHEET

Office of the Governor	Notes	2010-11 Budget \$'000	2010-11 Est. act. \$'000	2011-12 Estimate \$'000
CURRENT ASSETS				
Cash assets		227	349	349
Receivables		81	95	95
Other financial assets	
Inventories		27	30	30
Other		35	25	25
Non-financial assets held for sale	
Total current assets		370	499	499
NON-CURRENT ASSETS				
Receivables	
Other financial assets	
Property, plant and equipment		1,209	1,207	1,234
Intangibles		456	456	381
Other	
Total non-current assets		1,665	1,663	1,615
TOTAL ASSETS		2,035	2,162	2,114
CURRENT LIABILITIES				
Payables		277	229	229
Accrued employee benefits	8,9	5	85	85
Interest-bearing liabilities and derivatives	
Provisions	
Other	
Total current liabilities		282	314	314
NON-CURRENT LIABILITIES				
Payables	
Accrued employee benefits	
Interest-bearing liabilities and derivatives	
Provisions	
Other	
Total non-current liabilities	
TOTAL LIABILITIES		282	314	314
NET ASSETS/(LIABILITIES)		1,753	1,848	1,800
EQUITY				
Capital/contributed equity		1,321	1,321	1,246
Accumulated surplus/(accumulated deficit)		(88)	(49)	(49)
Reserves:				
- Asset revaluation surplus		520	576	603
- Other	
TOTAL EQUITY		1,753	1,848	1,800

CASH FLOW STATEMENT

Office of the Governor	Notes	2010-11 Budget \$'000	2010-11 Est. act. \$'000	2011-12 Estimate \$'000
CASH FLOWS FROM OPERATING ACTIVITIES				
Inflows:				
Service receipts	10,14	5,656	5,847	5,719
User charges	
Grants and other contributions	
Other	
Outflows:				
Employee costs	12,15	(3,645)	(3,646)	(3,799)
Supplies and services	11,13,16	(1,899)	(2,089)	(1,775)
Grants and subsidies	
Borrowing costs	
Other		(29)	(29)	(29)
Net cash provided by/(used in) operating activities		83	83	116
CASH FLOWS FROM INVESTING ACTIVITIES				
Inflows:				
Sales of property, plant and equipment	
Investments redeemed	
Loans and advances redeemed	
Outflows:				
Payments for property, plant and equipment and intangibles		(539)	(539)	(41)
Payments for investments	
Loans and advances made	
Net cash provided by/(used in) investing activities		(539)	(539)	(41)
CASH FLOWS FROM FINANCING ACTIVITIES				
Inflows:				
Borrowings	
Equity injections		499	499	..
Outflows:				
Borrowing redemptions	
Finance lease payments	
Equity withdrawals		(43)	(43)	(75)
Net cash provided by/(used in) financing activities		456	456	(75)
Net increase/(decrease) in cash held	
Cash at the beginning of financial year		227	349	349
Cash transfers from restructure	
Cash at the end of financial year		227	349	349

EXPLANATION OF VARIANCES IN THE FINANCIAL STATEMENTS

Income statement

Major variations between 2010-11 Budget and 2010-11 Estimated actual include:

1. An increase in service revenue due to the impact of funding deferred from 2009-10 to 2010-11 as well as Enterprise Bargaining arrangements.
2. An increase in expenditure on supplies and services associated with the program of renewal of the Office's Information Technology systems.

Major variations between 2010-11 Budget and 2011-12 Estimate include:

3. An increase in employee expenses due to Enterprise Bargaining and other legislated arrangements.
4. A decrease in expenditure in 2011-12 on supplies and services associated with the completion of the program of renewal of the Office's Information Technology systems.

Major variations between 2010-11 Estimated actual and the 2011-12 Estimate include:

5. A decrease in service revenue due to the impact of funding deferred from 2009-10 to 2010-11.
6. An increase in employee expenses due to Enterprise Bargaining and other legislated arrangements.
7. A decrease in expenditure in 2011-12 on supplies and services associated with the completion of the program of renewal of the Office's Information Technology systems.

Balance sheet

Major variations between 2010-11 Budget and 2010-11 Estimated actual include:

8. An increase in accrued employee benefits resulting from the recognition of annual and long service leave payable.

Major variations between 2010-11 Budget and 2011-12 Estimate include:

9. An increase in accrued employee benefits resulting from the recognition of annual and long service leave payable.

Cash flow statement

Major variations between 2010-11 Budget and 2010-11 Estimated actual include:

10. An increase in service receipts due to the impact of funding deferred from 2009-10 to 2010-11.
11. An increase in supplies and services associated with the program of renewal of the Office's Information Technology systems.

Major variations between 2010-11 Budget and 2011-12 Estimate include:

12. An increase in employee costs due to Enterprise Bargaining and other legislated arrangements.
13. A decrease in supplies and services associated with the completion of the program of renewal of the Office's Information Technology systems.

Major variations between 2010-11 Estimated actual and the 2011-12 Estimate include:

14. A decrease in service receipts due to the impact of funding deferred from 2009-10 to 2010-11.
15. An increase in employee costs due to Enterprise Bargaining and other legislated arrangements.
16. A decrease in supplies and services associated with the completion of the program of renewal of the Office's Information Technology systems.